JOB CARD ACCOUNTING FIELD FORMAT

Effective: July 1, 1994
Revision: March 11, 2002
Owner: Jim Calaway

PURPOSE

To define the job card accounting field format that shall be used to allow billing of computer usage.

SCOPE

This policy applies to users of the State of Utah's mainframe computers.

BACKGROUND

The DAS/ITS Code is a ten-character field. This field equates to a FI-NET coding block structure used to obtain services from DAS/ITS.

POLICY

A CICS transaction allows each agency the ability to create and maintain the DAS/ITS Code. The transaction ID shall be ITID. Each code that is established with this transaction shall also require a security rule to be defined if that code is to be used for computer related usage. Each agency shall have control over the rules for their DAS/ITS Codes through their own security administrator or by authorizing each change made by DAS/ITS Data Security.

The first two characters of the DAS/ITS Code must be a valid two-character code within the Two Character Code Table currently maintained by DAS/ITS Data Security. DAS/ITS Security may be contacted for a current list of these codes. The next eight characters shall be available for use by each agency at their discretion. A minimum of five characters is required. The following is a sample job card.

        //SAMPLE JOB (DPPROJECT),CLASS=R,TIME=(,10)

The DAS/ITS Code of DPPROJECT shall have been defined using the CICS transaction ITID. A security rule will have been created that allows the use of this code.